

**PLANO COMMUNITY UNIT SCHOOL DISTRICT NO. 88**  
**Minutes of Regular Board Meeting**  
**Board of Education**

The Board of Education of Plano Community Unit School District No. 88 met in regular session on Monday, September 22, 2008 at 7:10 p.m. at the Plano School District Administration Office.

**I CALL TO ORDER**

Vice President DeBolt called the meeting to order at 7:15 p.m. Present for roll call were Appel, Blair, DeBolt, Heller, Martinez and Moody. President Porter was absent. Others present were administrators Baker, Czyz, Heller, Johnson, Lantvit, Lucas, Mateyka, Runkle, Schmidt and Walker. Office staff present: Norma Green. Lisa Lantvit was appointed secretary pro-tem.

**II PLEDGE TO THE FLAG**

**III APPROVAL OF AGENDA**

Heller moved, and Moody seconded the motion, to approve the agenda as printed.  
Voting aye: Heller, Moody, Appel, Blair, DeBolt and Martinez.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**IV STUDENTS SPEAK: In Their Own Words**

Fifth grade students from Emily G. Johns School presented a PowerPoint on butterflies with their teacher, Abby Alvarez. Students presenting were Annie Shirley, Marcus Ramirez and Jackie Salcedo. Contessa Bowers also shared a Character Counts lesson with the Board. Emily Johns' students are helping an organization called Food Bank. As a school they are raising funds, making placemats and brainstorming other ideas for the school year.

**V OPPORTUNITY FOR VISITORS TO SPEAK**

The following visitors were present: Michelle Long, Abby Alvarez, Rikki Rodriguez, Zack Skinner, Faith Hernandez, Amy Winter, Brett Spratley and Jeff Janssen. Media representatives Lisa Welz (Record) and Bob Costigan (WSPY) were present for the meeting.

**VI CONSENT AGENDA**

DeBolt moved, and Heller seconded the motion, to approve the consent agenda as printed:

**A. Minutes**

- *Regular Meeting & Executive Session – August 18, 2008*
- *Special Meeting & Executive Session – September 3, 2008*

**B. Financial Statements, Bills & Payroll**

Bills and Payroll, Financial Statements and Accounts Payable Checks #91501-91774 & 91886-91902 (void checks #91638, 91702, 91745 & 91771) and Payroll Checks #91502-91614 & 91775-91885 (void checks #91811 & 91883.)

**C. PMA Reports**

PMA monthly Report #592 (8/1/08-8/31/08) is attached.

**D. Executive Session Tape Destruction**

Approve the destruction of audiotapes of executive session minutes during February 2007.

Voting aye: DeBolt, Heller, Appel, Blair, Martinez and Moody.

Motion carried: 6 ayes, 0 nays, 1 absent.

## VII SUPERINTENDENT'S REPORT

### Report No. 09-31 Administrators' Board Reports

Mr. Runkle commented that the P.H. Miller school year is off to a better start than last year. The wristbands and the color-coding system were very effective to help facilitate with busing. The computer lab is up, and they are presently working on schedules to fill the time in the lab, which is a challenging endeavor. AimsWeb testing was done last week. The playground was improved with new parts, new swings and replacement of old parts. On September 12<sup>th</sup> the American Legion came to visit to retire the old flag and present a new flag.

Miss Lantvit reported that open house was very successful this year. Last week, Centennial School celebrated Constitution Day on Wednesday, September 17. They gathered around the flagpole outside to recite the *Pledge of Allegiance* and sing some patriotic songs. Ms. Liz Kenney, the music teacher, led the second graders as they sang *My Country Tis' of Thee* and the third graders as they sang *She's a Grand Old Flag*. The students spent time with Mrs. Hill-Emery, the learning center director, learning about our Constitution. All of the classes completed a one-day lesson with a patriotic theme in art class. Miss Flood, the art teacher, created wonderful works of art with her classes. The second graders made Recreations of the "Preamble" and the third graders painted Flags inspired by Jasper Johns.

Mr. Baker expressed that the year was off to a great start at Emily G. Johns School. Enrollment is up to about 550; the fourth grade class has 9 sections and is quite large. New bus routes are working out well for all. MAP testing started last week and will be shared with parents. Intramurals and extracurricular programs have begun: volleyball, soccer, homework club, and art club.

Mr. Czyz has brought in many people from outside of the district (student teacher in science and clinical students) to help out at the Middle School. Open House went well as they shared the same night with the High School and parents went back and forth from both buildings. The fundraiser is over and it was very successful. E2K has begun. MAP has begun as well as interventions. Homework Club has begun, too. Mr. Czyz reported that the Middle School made AYP this year. Mr. Heller explained the SWIS data accumulated since the start of the school year. He explained how the SWIS data would be helpful within the RtI model.

Mr. Johnson noted that Mrs. Matekya was responsible for the new and improved "modern look" of the new board report. Learning Lab seems to be very successful with positive responses from teachers and students. They will continually assess this new program. Once a month the staff will be given a chance to have a 90-minute professional development workshop called Reaper University. Officer Hernandez has already presented a workshop on gang involvement. The chess club schedule was passed out. Open House went well. The high school shared the same night with the Middle School. Ice cream was served as a refreshing treat.

Dr. Walker briefly mentioned a few points that should be read in the Assistant Superintendent Report: the protégé /mentor program, adult literacy program, and professional development areas.

**Report No. 09-32      District Athletic Director Report**

Mr. Heller explained that there were low numbers in soccer and volleyball at the middle school level. Mr. Schmidt gave numbers of the students participating in the intramural program at Emily Johns. The track is finished and it looks great. The equipment for the high jump has been purchased, but not yet installed. The concession stand is complete and the space has greatly increased. The trainer has been working out very well with Atlas. The extra curricular meeting was conducted on September 17<sup>th</sup>; the next meeting will be in January. AED training was offered in August and there will be another training in January. There will be a recognition ceremony at a football game, thanking all who donated time, money, supplies, etc. for the new stadium and field.

**Report No. 09-33      Personnel Report**

Appel moved, and Moody seconded the motion, to approve the personnel report as follows:

**I. Resignation:**

- Amanda Brotcke, Kindergarten Teacher, P.H. Miller School, effective 8/19/08
- Tasha Obrycki, Bus Driver

**II. Termination:**

- Melissa Staranowicz, Recess Aide, P.H. Miller School, effective end of 2007-08 school year

**III. Contracts effective 2008-09 school year (unless noted otherwise):**

- Jamie Grimes, Kindergarten Teacher, P.H. Miller School, BA+0/Step 1
- Melinda McGraw-Carpenter, Library Teacher, P.H. Miller School, BA+0/Step 2 (4.5 hours/day)

**IV. Employment effective 2008-09 school year (unless noted otherwise):**

- Donielle Anderson, PreK Instructional Aide, Centennial School, \$10.25/hour, effective 8/25/08
- Corey Drummond, Recess Aide, P.H. Miller School, \$9.75/hour, effective 8/26/08
- Pat Forrer, Instructional Aide, Emily G. Johns School, \$10.25/hour, effective 8/26/08
- Shirl Gaskin, Health/Clerical Aide, Plano High School, \$10.25/hour, effective 9/15/08
- Dave Hislop, Bus Driver Substitute, \$20.90/run/\$12.50/hour, effective 9/10/08
- Becky Iverson, Recess Aide, P.H. Miller School, \$9.75/hour, effective 8/25/08
- Pamela Ohme, Bus Driver/Substitute Aide, \$20.90/run/\$12.50/hour/\$19.55/route, effective 9/8/08
- Kathleen Rodriguez, Health/Clerical Aide, Emily G. Johns School, \$10.25/hour, effective 9/2/08
- Julie Maxson, Bus Aide Substitute, \$19.55/route, effective 9/4/08
- Elaina Mickens, Substitute Recess Aide, \$9.75/hour, effective 9/11/08
- Anand Raja, District Technology Aide, \$9.75/hour, effective 9/3/08
- Amber Stejskal, Special Education Instructional Aide, Plano Middle School, 10.25/hour, effective 8/25/08

**V. Transfers effective 2008-09 school year (unless otherwise noted):**

- Vivian Staton – from Assistant Cook at P.H. Miller School to Assistant Cook at Plano High School

**Report No. 09-33 Personnel Report (cont.)**

**VI. Emily G. Johns School Extra- and Co-Curricular Assignments:**

<u>Name</u>	<u>Activity</u>	<u>Step</u>	<u>Amount</u>
Amy Hamilton	Intramural Girls Volleyball		\$600.00
Amy Bertellotti	Intramural Girls Volleyball		\$600.00
Zack Skinner	Intramural Boys Soccer		\$600.00
Abby Alvarez	Intramural Boys Soccer		\$600.00
Abby Alvarez	Intramural Boys Basketball		\$600.00
Zack Skinner	Intramural Boys Basketball		\$600.00
Kara Schwartz	Intramural Girls Basketball		\$600.00
Claire Love	Intramural Girls Basketball		\$600.00
Janel Mathison	Intramural Girls Soccer		\$600.00
Kevin McCammon	Intramural Girls Soccer		\$600.00
Charity Willett	Intramural Track & Field		\$600.00
Amy Bertellotti	Intramural Track & Field		\$600.00
<u>Name</u>	<u>Activity</u>	<u>Step</u>	<u>Amount</u>
Janel Mathison	Student Council	2	\$542.50
Erin Shinnick	Asst. Student Council	2	\$232.50
Erin Shinnick	Art Club	1	\$387.50
Michelle Long	Spelling Bee	2	\$ 93.00
Jane Turner/Charity Willett	Homework Club – 4 <sup>th</sup> Grade		\$3,072.00
Amy Green/Claire Love	Homework Club – 5 <sup>th</sup> Grade		\$3,072.00
Pam Moore/Laura Weir	Homework Club – 6 <sup>th</sup> Grade		\$3,072.00
Joy Haddock	E2K Coordinator	4	\$2,712.50
Carolyn Olson	E2K – 4 <sup>th</sup> & 5 <sup>th</sup> Grade	3	\$2,325.00
Jessica Secor	E2K – 4 <sup>th</sup> & 5 <sup>th</sup> Grade	1	\$2,170.00
Faith Hernandez	E2K – 6 <sup>th</sup> Grade	2	\$2,247.50

**VI. Plano Middle School Extra- and Co-Curricular Assignments:**

<u>Name</u>	<u>Activity</u>	<u>Step</u>	<u>Amount</u>
Amber Stejskal	Girls Basketball	1	\$2,015.00
Amber Stejskal	Boys Basketball	1	\$2,015.00
Robert Flores	Boys Basketball	1	\$2,015.00
Al Gruidl	Boys Basketball	4	\$2,325.00

**VII. Plano High School Extra- and Co-Curricular Assignments:**

<u>Name</u>	<u>Activity</u>	<u>Step</u>	<u>Amount</u>
Frank Razo	Asst. Girls Basketball	4	\$3,100.00

**VIII. Long Term Substitute Teachers:**

- Robert Flores – Plano Middle School Spanish/History, \$187.98/day, effective 8/25/08-11/7/08
- Martin Garry – Plano High School Science, \$187.98/day, effective 10/14/08-1/5/09
- Beth Michaelson – Emily G. Johns School 5<sup>th</sup> Grade, \$187.98/day, effective 9/26/08-11/16/08

**IX. Student Teachers/Observers:**

- Steve Brummel – Scott Smith, Plano High School
- Jennifer Higgins – Clinical student for Pam Ladzinski, Plano Middle School
- Lisa McGill – Carolyn Olson, Emily G. Johns School
- Kathleen McIntyre – Clinical student for Kerry Preston, Plano Middle School
- Mikal Pielech – Student observer for 50 hours this semester with Melissa Roe
- Morgan Smithey – Amy Winter, Plano Middle School
- Melissa Vardel – Belem Werderich, P.H. Miller School

**X. Correction:**

- Doug Holm – from 1<sup>st</sup> Shift Custodian to Head Custodian at Plano High School, should be \$12.90/hour and not \$12.75/hour, effective 8/18/08

- Report No. 09-33**      **Personnel Report (cont.)**  
Voting aye: Appel, Moody, Blair, DeBolt, Heller and Martinez.  
Motion carried: 6 ayes, 0 nays, 1 absent.
- Report No. 09-34**      **Approval of FY09 Budget**  
Blair moved, and Moody seconded the motion, to approve the FY09 budget.  
  
Voting aye: Blair, Moody, Appel, DeBolt, Heller and Martinez.  
Motion carried: 6 ayes, 0 nays, 1 absent.
- Report No. 09-35**      **Application for Recognition of Schools**  
Heller moved, and Blair seconded the motion, to approve the 2008-2009 Application for Recognition of Schools.  
  
Voting aye: Heller, Blair, Appel, DeBolt, Heller and Martinez.  
Motion carried: 6 ayes, 0 nays, 1 absent.
- Report No. 09-36**      **Future Board Meetings**  
Appel moved, and Martinez seconded the motion, to add a special meeting on September 25, 2008 at 7:00 p.m. to discuss student discipline; to approve the special meeting date in November; and to approve the 2009 regular meeting dates as follows: January 26, February 17, March 16, April 20, May 18, June 22, July 20, August 17, September 21, October 19, November 16 and December 14, 2009.  
  
Voting aye: Appel, Martinez, Blair, DeBolt, Heller and Moody.  
Motion carried: 6 ayes, 0 nays, 1 absent.
- Report No. 09-37**      **Illinois Safe Routes to School Resolution**  
Dr. Walker summarized the meeting with the town on the Illinois Safe Routes to School Program Resolution. Points included were walking safety, lack of sidewalks, machine to calculate speed limit. Mrs. DeBolt read the resolution.  
  
Blair moved, and Martinez seconded the motion, to approve the Illinois Safe Routes to School Program Resolution as read, with a copy of said resolution to become part of the official minutes.  
  
Voting aye: Blair, Martinez, Appel, DeBolt, Heller and Moody.  
Motion carried: 6 ayes, 0 nays, 1 absent.  
  
Mr. Czyz explained how the Middle School would have a “Walk to School Day”. Buses will drop students at the parking lot across from the police department and students will walk the rest of the way to school down Hale Street (.7 miles). City employees will help students cross at the train tracks and Route 34.

**Report No. 09-38**

**Policy Review**

Blair moved, and Moody seconded the motion, to approve the following policies for a first reading: 6.30, 6.40, 6.50, 6.60, 6.60-AP, 6.80, 6.100, 6.110, 6.130, 6.140, 6.145, 6.150 & 6.160.

Voting aye: Blair, Moody, Appel, DeBolt, Heller and Martinez.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**Report No. 09-39**

**Job Descriptions**

Moody moved, and Appel seconded the motion, to approve the Transportation Coordinator and Building and Grounds Coordinator job descriptions and annual review instruments.

Voting aye: Moody, Appel, Blair, DeBolt, Heller and Martinez.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**Report No. 09-40**

**After-School Extra-Curricular Bus Proposal**

Dr. Walker explained how the after-school extra curricular bus routes would work. There would be designated stops in sections of town that would be within walking distance of their home. Mr. Czyz and Mr. Johnson expressed the desire for this at their level. This potentially will get more students involved in extra-curricular activities. Mr. Appel and Mr. Heller expressed concerns about not offering this to all students and were concerned about where the stops would be located. A survey was suggested.

Moody moved, and Martinez seconded the motion, to approve the addition of the two after-school extra-curricular bus routes.

Voting aye: Moody, Martinez, Appel, Blair, DeBolt and Heller.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**Report No. 09-41**

**Land Cash Resolution**

Blair moved, and Heller seconded the motion, to approve the Land Cash Request and Land Cash Resolution from the Kendall County Land Cash Ordinance in the amount of \$2,361.29.

Voting aye: Blair, Heller, Appel, DeBolt, Martinez and Moody.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**Report No. 09-42**

**District Enrollment Report**

Dr. Walker shared info about our enrollment numbers for this year. Early Childhood numbers are down from the number that was projected this year.

**Report No. 09-43**

**403b Plan Committee Report**

Dr. Walker explained the new committee regarding 403b plans.

**Report No. 09-44      Fundraising Applications**

Appel moved, and Heller seconded the motion, to approve the the fundraising contracts with Scholastic Book Fair, Great American Opportunities and Old Fashion Candy Company.

Voting aye: Appel, Heller, Blair, DeBolt, Martinez and Moody.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**VIII      BOARD COMMENTS**

- Mr. Heller asked about the security system at the high school. Mr. Johnson shared that there is a tentative time frame of when everything should be completed, but an actual date has not been set for completion. Hopefully cameras will be operating sooner.
- Mr. Moody wanted to look into a grant or project for more ball diamonds for the town and school district.
- Mrs. DeBolt had a community member ask her about adding handrails to the bleachers in the football stadium. Discussion continued. An investigation will begin into the possible addition of hand railings in the stadium and for the gym at the high school as well.

**IX      FUTURE BOARD OF EDUCATION AGENDA**

**X      EXECUTIVE SESSION**

There was no executive session.

**XI      ADJOURNMENT**

Heller moved, and Blair seconded the motion, to adjourn the meeting at 9:16 p.m.  
Voting aye: Heller, Blair, Appel, DeBolt, Martinez and Moody.  
Motion carried: 6 ayes, 0 nays, 1 absent.

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James Porter, President  
Board of Education

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Kathryn Benoit, Secretary  
Board of Education