

PLANO COMMUNITY UNIT SCHOOL DISTRICT NO. 88
Minutes of Regular Board Meeting
Board of Education

The Board of Education of Plano Community Unit School District No. 88 met in regular session on Monday, July 21, 2008 at 7:00 p.m. at the Plano School District Administration Office.

I CALL TO ORDER

President Porter called the meeting to order at 7:00 p.m. Present for roll call were Appel, Blair, DeBolt, Heller, Moody and Porter. There is one vacancy on the Board. Others present were administrators Johnson, Patterson, Walker and Board Secretary Benoit. Office staff present: Norma Green.

II PLEDGE TO THE FLAG

III APPROVAL OF AGENDA

Appel moved, and DeBolt seconded the motion, to approve the agenda as printed.
Voting aye: Appel, DeBolt, Blair, Heller, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

IV OPPORTUNITY FOR VISITORS TO SPEAK

The following visitors were present for the meeting: Jennifer Brown, Peter Buss, Rose Buss, Marc Caldwell, Mark Leibundguth, Estela Martinez, Denise Schiltz, Mike Schiltz, Susan Short and Sara Stevens.

Media representatives Bob Costigan (WSPY) and Lauren Free (Record) were present for the meeting.

Special Camps for Special Citizens

Plano School District Board members welcomed students who volunteered their time this summer as counselors and staff members at Special Camps for Special Citizens. Held at Hoover Outdoor Education Center, this two-week camp plays host to mentally handicapped children one week and adults the next. Plano High School English teacher Carol Pillsbury has been active with Special Camps for 12 years and she recruited nearly 40 Plano High School students and graduates to help this year. She introduced Colleen McDonald, who then asked students to share stories about their time at camp.

The following students were present at the meeting: Eric Peruski, Hayley Morales, Matt Short and Hillary Schiltz, Emily Buss, Will Brown, Christina Rico and Eric Capshaw; third row, Jacob Forbes, Kyle Villagomez, Nick Flores, and Ryan Riemensnider.

Plano students who volunteered, but were unable to attend the Board meeting, include: Alex Hallenbeck, Ashley Jones, Chandler Higgins, David Einhaus, Doug Boring, Juan Andrade, Lacina Vardell, Rachel Krantz, Raven King, Samantha Waldrop, Taylor Thill, Vance Schmidt, Vanessa Gauna, Xavier Salgado, Jared Whitmer, Travis Tomac, Jonathan Alcantar, Trenton Hill, Rebecca Hallenbeck, Joey Cavalco, Jeremy Hamman and Amanda Gould.

V PUBLIC HEARING CONCERNING THE INTENT TO SELL \$4,000,000 WORKING CASH FUND BONDS

At 7:25 p.m., the President announced that the next agenda item for the Board of Education was a public hearing to receive comments on the proposal to sell \$4,000,000 Working Cash Fund Bonds for the purpose of increasing the working cash fund of the District and explained that all persons desiring to be heard would have an opportunity to present written or oral testimony with respect hereto.

The President opened the discussion and explained that the reason for the proposed issuance of the Bonds was an addition to PH Miller School. There were no comments from the members of the Board of Education. There was no written testimony concerning the proposed issuance of the Bonds, nor was there oral testimony or any public comments concerning the proposed issuance of the Bonds.

The President then announced that all persons desiring to be heard had been given an opportunity to present oral and written testimony with respect to the proposed issuance of the Bonds.

Member DeBolt moved, and Member Blair seconded the motion, that the Hearing be adjourned at 7:29 p.m.

Voting aye: DeBolt, Blair, Appel, Heller, Moody and Porter.

Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

VI CONSENT AGENDA

DeBolt moved, and Heller seconded the motion, to approve the consent agenda as printed:

A. Minutes

- *Special Meeting, Regular Meeting & Executive Session – June 23, 2008*

B. Financial Statements, Bills & Payroll

Bills and Payroll, Financial Statements and Accounts Payable Checks #90753-90912 & 91127-91140 (void checks #90760, 90803, 90897 & 90907) and Payroll Checks #90425-90752 & 90913-90927 & (void checks #90497-90505, 90699, 90700, 90745 & 90746).

C. PMA Reports

PMA monthly Report #592 (6/1/08-6/30/08).

D. Executive Session Tape Destruction

Approve the destruction of audio tapes of executive session minutes during **December 2006**.

Voting aye: DeBolt, Heller, Appel, Blair, Moody and Porter.

Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

VII SUPERINTENDENT'S REPORT

Report No. 09-01 2008-09 Elementary Student/Parent Handbooks

DeBolt moved, and Moody seconded the motion, to approve, for a second reading and adoption, the 2008-09 Pre-K-5 Student/Parent Handbook for P.H. Miller, Centennial and Emily G. Johns Schools.

Voting aye: DeBolt, Moody, Appel, Blair, Heller and Porter.

Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-02 Athletic Trainer Contract

Superintendent Walker announced that final arrangements were being made to enter into a contract with Atlas Physical Therapy to provide athletic trainer services to the district for the 2008-09 school year. They will match the price from last year (\$19,000) with the same services. Atlas will provide follow-up in closer proximity for families who wish to use their services.

Blair moved, and Heller seconded the motion, to authorize the superintendent to enter into a contract with Atlas Physical Therapy to provide the services of an athletic trainer for the 2008-09 school year.

Voting aye: Blair, Heller, Appel, DeBolt, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-03 High School Addition & Renovation Project Update

Bill Johnson touched on highlights of the high school project:

- Second foods lab nearly completion,
- New lights and floor in old gymnasium will be complete soon
- Cafeteria is ahead of schedule
- West side classrooms are complete
- Large group instruction room is moving along well
- Landscaping and outside parking lots are being worked on.

Board members reviewed the dedication agenda for Sunday, August 24, 2008 from 2-4 p.m.

Report No. 09-04 Job Descriptions & Annual Reviews

Blair moved, and DeBolt seconded the motion, to approve the revised support staff employee job descriptions and annual reviews as presented.

Motion carried: Blair, DeBolt, Appel, Heller, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-05 Personnel Report

Appel moved, and Heller seconded the motion, personnel report as follows:

I. Resignation:

- Nancy Lewis, Recess Aide, P.H. Miller School, effective end of the 2007-08 school year

II. Family Medical Leave Request:

- Laura Boyd, 5th Grade Teacher, Emily G. Johns School, Approx. September 26-November 16, 2008

III. Contracts effective 2008-09 school year (unless otherwise noted):

- Carrie Vallero, Computer Teacher, Plano Middle School, MS+19/Step 3

Report No. 09-05 Personnel Report (cont.)

IV. Employment effective 2008-09 school year (unless otherwise noted):

- Jimmy Avery, 2nd Shift Custodian, P.H. Miller School, \$10.50/hour, effective 7/14/08
- Angela Markus, Parent Liaison, Preschool for All Program, \$40,223
- Kim Sommerville, Reading Instructional Aide, Centennial School, \$10.65/hour, effective 8/25/08
- Kim Tisberger, 4th Grade Instructional Aide, Emily G. Johns School, \$10.25/hour, effective 8/25/08
- Gina Tomich, Reading Instructional Aide, P.H. Miller School, \$10.65/hour, effective 8/25/08

V. Summer Employment:

- Rebekah Dean, Plano High School, \$7.75/hour

VI. Re-Employment effective 2008-09 school year (unless otherwise noted):

- Sandra Lunn – PACE Program Coordinator, Plano High School.
- Carol Matlock – PACE Program Coordinator, Plano High School.

VII. Transfers effective 2008-09 school year (unless otherwise noted):

VIII. Middle School Extra-Curricular Assignments for 2008-09 school year:

| <u>Name</u> | <u>Sport</u> | <u>Step</u> | <u>Amount</u> |
|---------------|--------------|-------------|---------------|
| Linda Scholtz | Volleyball | 1 | \$1,240.00 |
| Linda Scholtz | Yearbook | 1 | \$ 620.00 |

IX. Correction:

Nate Spriggs, Summer Driver Education Instructor, \$23.00/hour, effective summer 2008. (*Nate was hired at \$29.00/hour last month and this was a mistake.*)

Voting aye: Appel, Heller, Blair, DeBolt, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-06 Policy Review

DeBolt moved, and Moody seconded the motion, to approve the following policies for a second reading and adoption: 4.160, 4.160-AP, 4.170, 4.170-AP6, 4.170-E7 & 6.20.

Voting aye: DeBolt, Moody, Appel, Blair, Heller and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-07 Transportation Handbook

Moody moved, and Blair seconded the motion, to approve the revised Transportation Handbook as presented.

Voting aye: Moody, Blair, Appel, DeBolt, Heller and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-08 Transportation Routes & Staffing

Superintendent Walker introduced preliminary plans to improve elementary bus route schedules for the 2008-09 school year. Plans are to create a separate route for Emily G. Johns students, while P.H. Miller and Centennial School students will still share their routes. Member Appel expressed concern about bus stop supervision if K-3 students are dropped off at group stops separately from grade 4-6 students, especially if they are from the same family and parents rely on older students to get the smaller children home. He also asked if there were plans in place to reverse routes from the morning to the afternoon, because now some students are the first to be picked up in the morning and the last to be dropped off in the afternoon. Member Appel said he did not think this was fair to the students. Member Heller was concerned about the public's perception to two stops at the same place. Member Appel agreed that this would be a waste of resources. Member Appel asked if a bus route around P.H. Miller would still be required if they wouldn't be staging as many buses there and/or if there are future plans for neighborhood schools. Superintendent Walker stated that they would be sensitive to these concerns and that there would be more discussion about them.

DeBolt moved, and Appel seconded the motion, to approve the creation of separate grade K-3 and 4-6 bus routes, the addition of two new elementary routes, the reduction of a part-time transportation secretary, and the addition of a full-time transportation assistant.

Voting aye: DeBolt, Appel, Blair, Heller, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-09 Prevailing Wage Resolution

Heller moved, and DeBolt seconded the motion, to adopt the prevailing wage resolution, with a copy of said resolution to become part of the official minutes.

Voting aye: Heller, DeBolt, Appel, Blair, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-10 District Bank Depositories

Appel moved, and Blair seconded the motion, to name Harris Bank, Centruue Bank and Old Second Bancorp Banks as Plano Community Unit School District No. 88 district bank depositories for FY09.

Voting aye: Appel, Blair, DeBolt, Heller, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-11 Imprest and Activity Fund Custodians

Moody moved, and Heller seconded the motion, to approve the imprest and activity fund custodians for the 2008-09 school year as follows:

Administration Office

Imprest Fund – Laurel Walker, Norma Green, Jamison Wetzel or Kathryn Benoit

Plano High School

Activity Fund – William Johnson, Steve Lucas, Jim Schmidt, Teri Haws or Laurel Walker

Plano Middle School

Activity Fund – Wayne Czyz, Mark Heller, Angelita Carreno or Laurel Walker

Emily G. Johns School

Activity Fund – Tony Baker or Laurel Walker

Centennial School

Activity Fund – Lisa Lantvit or Laurel Walker

P.H. Miller School

Activity Fund – Jon Runkle or Laurel Walker

Voting aye: Moody, Heller, Appel, Blair, DeBolt and Porter.

Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-12 End of Year Financial Review

Dr. Walker reviewed the budget projections and actual numbers. Overall, she said the budget performed very well. She credited staff for keeping tabs on the budget and for living within their means.

Report No. 09-13 FY09 Budget

Superintendent Walker said that the FY09 budget is being worked on. Board members said that they feel the budget should include more than a 20% increase for fuel and around 20% for utility expenses.

Report No. 09-14 Set Special Meeting

Appel moved, and Moody seconded the motion, to set the following special Board meetings to be held at the Plano School District Administration Office located at 800 S. Hale Street in Plano:

- Tuesday, July 22, 2008 at 5 p.m. to interview Board candidates
- Thursday, July 24, 2008 at 5 p.m. to interview Board candidates
- Monday, August 4, 2008 at 6 p.m. to review bond structuring and financing options.

Voting aye: Appel, Moody, Blair, DeBolt, Heller and Porter.

Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-15 Bus Lease

DeBolt moved, and Blair seconded the motion, to approve the five year lease for a 2009 I/C BE 200 30 Passenger Wheelchair Bus as presented.

Voting aye: DeBolt, Blair, Appel, Heller, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-16 Insurance Coverage Proposal

Superintendent Walker reviewed proposed changes in the employee health and dental coverage. She also discussed the effect the proposed changes would have on the FY09 budget.

Appel moved, and Moody seconded the motion, to recognize the work of the District Health Committee in helping the district be fiscally responsible and to accept the proposed changes in dental and health insurance coverage.

Voting aye: Appel, Moody, Blair, DeBolt, Heller and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

VIII BOARD COMMENTS

- School registration will be held at the schools on July 30, 31 and August 1.
- Thirty bilingual students will begin summer school next week.
- Member Blair is very pleased to see that the job descriptions are moving forward and nearly complete.
- President Porter is happy with the plans for the high school.

IX FUTURE BOARD OF EDUCATION AGENDA

- Member Blair asked that the administration discuss the addition of activity buses to shuttle students to other gymnasiums for after-school practices. Also, she would like them to discuss routes to provide group drops at schools and various locations after practices. Dr. Walker said this information would be reviewed for the next Board meeting.

X EXECUTIVE SESSION

DeBolt moved, and Heller seconded the motion, to go into executive session at 9:17 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District (5 ILCS 120/2(c)(1), as amended by P.A. 93-0057), and the selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).

Voting aye: DeBolt, Heller, Appel, Blair, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

X **EXECUTIVE SESSION (cont.)**

DeBolt moved, and Heller seconded the motion to come out of executive session at 10:50 p.m.

Voting aye: DeBolt, Heller, Appel, Blair, Moody and Porter.

Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

Report No. 09-17 **Approve Administrative Salaries**

DeBolt moved, and Appel seconded the motion, to approve administrative salaries as follows for FY09 retroactive to July 1, 2008; to approve the carryover of unused vacation days for Valerie Patterson, William Johnson and Laurel Walker; to give Tony Baker five vacation days; and to give Jerry Cleveland the benefit of family health coverage (with the understanding of no more overtime):

| | |
|-------------------|-----------|
| Valerie Patterson | \$95,680 |
| Jon Runkle | \$84,848 |
| Lisa Lantvit | \$70,720 |
| Tony Baker | \$78,000 |
| Wayne Czyz | \$91,728 |
| Mark Heller | \$60,840 |
| Steve Lucas | \$60,320 |
| Jim Schmidt | \$68,640 |
| Jerry Cleveland | \$54,296 |
| Chuck Farley | \$47,511 |
| Kathy Benoit | \$48,600 |
| Norma Green | \$48,600 |
| Jamie Wetzel | \$48,600 |
| Sue Peruski | \$30,800. |

Voting aye: DeBolt, Appel, Heller, Moody and Porter.

Voting nay: Blair.

Motion carried: 5 ayes, 1 nay, 0 absent, 1 vacancy.

XI **ADJOURNMENT**

DeBolt moved, and Appel seconded the motion, to adjourn the meeting at 10:50 p.m.

Voting aye: DeBolt, Appel, Blair, Heller, Moody and Porter.

Motion carried: 6 ayes, 0 nays, 0 absent, 1 vacancy.

James Porter, President
Board of Education

Kathryn Benoit, Secretary
Board of Education