

**PLANO COMMUNITY UNIT SCHOOL DISTRICT NO. 88**  
**Minutes of Regular Board Meeting**  
**Board of Education**

The Board of Education of Plano Community Unit School District No. 88 met in regular session on Monday, November 24, 2008 at 7:00 p.m. at the Plano School District Administration Office.

**I CALL TO ORDER**

President Porter called the meeting to order at 7:02 p.m. Present for roll call were Appel, Blair, DeBolt, Martinez, Moody and Porter. Member Heller was absent. Others present were administrators Baker, Czyz, Heller, Johnson, Lantvit, Lucas, Runkle and Walker and Board Secretary Benoit. Mrs. Mateyka joined the meeting at 7:15 p.m. and Mrs. Patterson at 8:10 p.m.

**II PLEDGE TO THE FLAG**

**III APPROVAL OF AGENDA**

Appel moved, and Moody seconded the motion, to approve the agenda as printed.  
Voting aye: Appel, Moody, Blair, DeBolt, Martinez and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**IV STUDENTS SPEAK: In Their Own Words**

Cross country athletes were presented with framed resolutions for their accomplishments. Present were Karson Greiter, Erica Licea, Mike Mickelson, Sarah Savage and Lizy Urbina and Coach Andy Shaw.

**V OPPORTUNITY FOR VISITORS TO SPEAK**

The following visitors were present: Antonio Licea, Rennetta Mickelson, Scott & Karen Greiter, Lisa & Sarah Munson, Meredith Chada, Deven Butuser and Jen Scarborough. Media representatives Lisa Welz (Record) and Bob Costigan (WSPY) were present.

**VI CONSENT AGENDA**

Blair moved, and Martinez seconded the motion, to approve the consent agenda as printed:

**A. Minutes**

- *Special Meeting & Executive Session – October 14, 2008*
- *Special Meeting & Executive Session – October 16, 2008*
- *Special Meeting, Executive Session, Regular Meeting & Executive Session – October 20, 2008*
- *Special Meeting & Executive Session – November 10, 2008*
- *Special Meeting & Executive Session – November 11, 2008*

**B. Financial Statements, Bills & Payroll**

Bills and Payroll, Financial Statements and Accounts Payable Checks #92620-92814 (void checks #92620 & 92473) and Payroll Checks #92476-92619 & 92815-92969 (void checks #92966 & 92967.)

**C. PMA Reports**

PMA monthly Report #592 (10/1/08-10/31/08) is attached.

**D. Executive Session Tape Destruction**

Approve the destruction of audiotapes of executive session minutes during April 2007.

Voting aye: Appel, Moody, Blair, DeBolt, Martinez and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.

## VII SUPERINTENDENT'S REPORT

### **Report No. 09-60     Student Resolutions**

DeBolt moved, and Moody seconded the motion, to approve the cross country resolutions, as read, with a copy of said resolutions to become part of the official minutes.

Voting aye: DeBolt, Moody, Appel, Blair, Martinez and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.

### **Report No. 09-61     Administrators' Board Reports**

- Mr. Runkle talked about Family Reading Night, the Reading Pilot Program, phonics skills, canned goods for the "Caring" pillar and the music program at P.H. Miller.
- Miss Lantvit discussed Character Counts, Reading Night and the Title I Parent Night where 49 families received a free book to take home. She also talked about the Art Focus, World Book Online and the American Education Week where 124 parents visited the school. Mr. Runkle commended everyone on the success of the Title I Parent Night and thanked the High School students for the baked goods and for babysitting.
- Mr. Baker talked about the Emily G. Johns School Family Reading Night, which offered a rotation of activities. Over 100 families attended the program, which was held on a bad weather night. The students took part in Mix-It-Up Day at lunch. The band concert will be December 8 at 6 p.m.
- Mr. Czyz talked about the speaker Brett Eastburn, the music program trip to Wicked, donations to Special Olympics and the food drive for Rockin' Christmas. He said the IMSA program was going well and they were planning a trip to the Adler Planetarium. Samantha Eggum participated in the IMEA Music Program. The Middle School held a mock election, complete with town hall debates. Mr. Heller informed Board members that they are one month into boys basketball, cheerleading and poms. He reviewed his discipline report. On December 1 the choir will be performing at the library at 6:30 p.m. and the band concert will be December 9 at 7 p.m.
- Mrs. Mateyka said that PSAE preparation has begun during Learning Lab. Students will be grouped by their area of need, so studying is more effective. Mr. Johnson thanked Kristin Gadziak and Lisa O'Brien for their help with the PSAE preparation. Joe Lane hosted the sophomore parent night. Heather Owens and Morgan Maldonado represented Plano at the IMEA program. The IMEA program, sponsored by the Plano School District received rave reviews. Madrigals will perform on December 6 at 5 p.m. and the band and choir concerts will be held on December 7 at 2 p.m. and 4 p.m. respectively. The Reaper Wrestling Classic is December 13. Mr. Lucas reported that they have been role playing discipline situations during Learning Lab and it has been very effective.

### **Report No. 09-62     District Athletic Director's Report**

Mr. Schmidt was at a freshman basketball game, so he was not present. Board members reviewed his written report. Homecoming 2009 is scheduled for the weekend of October 2-3.

**Report No. 09-63      Personnel Report**

Blair moved, and Maratinez seconded the motion, to approve the personnel report as follows:

**I. Termination:**

- Laura Anderson, 2<sup>nd</sup> Shift Custodian, Plano High School, effective 11/17/08

**II. Resignation:**

- Christine Carrillo, Spanish Teacher, Plano Middle School, effective 11/10/08

**III. Employment effective 2008-09 school year (unless noted otherwise):**

- Donielle Anderson, Pre-K Instructional Aide/Lunch/Recess Aide, \$10.25/hour, effective 11/11/08 (*Donielle was previously hired as a Pre-K aide at 3.75 hours per day and is now increasing her hours by 1.25 to 5 total*)
- Dennis Craddock, Bus Driver, \$20.90/run, effective 11/3/09.
- Kathryn Wulforst, Substitute Lunch/Recess Aide/Assistant Cook, P.H. Miller School, effective 10/22/08.

**IV. FMLA Leave of Absence:**

- Heidi Heiman, Kindergarten teacher, P.H. Miller School, January 5-March 8, 2009.
- Shelley Schmidt, 4<sup>th</sup> Grade Special Education Teacher, Emily G. Johns School, February 6-April 26, 2009.

**V. Plano Middle School Extra- and Co-Curricular Assignments:**

<u>Name</u>	<u>Activity</u>	<u>Step</u>	<u>Amount</u>
Linda Scholtz	Knowledge Masters	1	\$250.00

**VI. Plano High School Extra- and Co-Curricular Assignments:**

<u>Name</u>	<u>Activity</u>	<u>Step</u>	<u>Amount</u>
Curt Tomac	Wrestling		Volunteer
Jose Villareal	Asst. Wrestling	3	\$2,867.50
Susan Webb	Band	4	\$1,860.00
Susan Webb	Chorus	3	\$ 775.00
Susan Webb	Madrigals	4	\$1,085.00
Rebecca Evans	Madrigals	1	\$ 620.00
Rebecca Evans	Dramatics Play 1	1	\$ 620.00
Rebecca Evans	Dramatics Play 2	1	\$ 620.00
Rebecca Evans	Thespian Society	1	\$ 387.50
Rebecca Evans	Talent Show	1	\$ 387.50
Bonita Felt	Art Club	4	\$ 852.50
Ben Darr	Jets (WYSE)	1	\$ 62.00
John Chernick	Math Contest	4	\$ 155.00
Jim Green	Math Contest	4	\$ 155.00
Deb Chatman	National Honor Society	4	\$ 465.00
Jim Green	Student Council	4	\$ 930.00
Jen Jensen	Student Council	4	\$ 542.50
Rebecca Steimer	Scholastic Bowl	1	\$ 155.00
Kristin Gazdiak	Scholastic Bowl	3	\$ 310.00
Christine Burgin	Yearbook	4	\$1,860.00
Nicole Collins	Journalism/Newspaper	3	\$ 697.50
Carol Pillsbury	Senior Class Sponsor	4	\$ 775.00
Lisa Esmond	Assistant Senior Class Sponsor	3	\$ 310.00
Amanda Dean	Junior Class Sponsor	1	\$ 620.00
Kara Parks	Assistant Junior Class Sponsor	1	\$ 387.50
Sandra Bain	Sophomore Class Sponsor	4	\$ 465.00
Tom Dean	Assistant Sophomore Class Sponsor	1	\$ 155.00
Lisa O'Brien	Freshman Class Sponsor	3	\$ 387.50
Karen Franks	Assistant Freshman Class Sponsor	2	\$ 232.50
Sandy Bain	FEA		Volunteer

**Report No. 09-63    Personnel Report (cont.)**

**VI. Plano High School Extra- and Co-Curricular Assignments: (cont.)**

<u>Name</u>	<u>Activity</u>	<u>Step</u>	<u>Amount</u>
Anne Hutchison	FEA		Volunteer
Lisa O'Brien	SLIP		Volunteer
Lisa O'Brien	FCA		Volunteer
Jennifer Cave	Red Ribbon		Volunteer
Elizabeth Tabler	Dance		Volunteer
Randi Schuricht	Chess		Volunteer

**VI. Volunteers:**

- Kristi Eaves, P.H. Miller School
- Megan Howard, P.H. Miller School
- Jennifer Pench, P.H. Miller School
- Dora Zacarias, P.H. Miller School
- Kathy Zeck-Kennedy, Centennial School

Voting aye: Blair, Martinez, Appel, DeBolt, Moody and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**Report No. 09-64    Board of Education Goals 2008-09**

Board members would like to review the information provided by the administrators at the recent meeting and set a another special meeting in order to discuss their goals and mission statement.

Blair moved, and Appel seconded the motion, to set a special meeting for Saturday, January 3, 2009 from 8 a.m.-noon at the Administration Office for the purpose of goal setting.

Voting aye: Blair, Appel, DeBolt, Martinez, Moody and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**Report No. 09-61    Administrators' Board Reports (cont.)**

Mrs. Patterson reviewed her written report and talked about MAP Training, RtI comprehension and the review of social studies curriculum for possible adoption. At the DLT meeting on November 10, members will process curriculum meetings and goal setting and future staff options. Teacher are attending various training and workshops. The district is in a good stage with its District Improvement Plan and the transition to RtI implementation. She also discussed SWIS data, reading strategies, Family Reading Night and the Lexis user's group.

**Report No. 09-65    403(b) Plan Approval**

Superintendent Walker recommended that this agenda item be tabled until the December meeting as the plan document is still under attorney review. Meetings have been held with employee groups and the district still has time to meet the January 2009 deadline.

- Report No. 09-66**      **Job Descriptions and Annual Reviews**  
Moody moved, and DeBolt seconded the motion, to approve the job descriptions for the recess aide and Administrative Assistant to the Superintendent and Board of Education.
- Voting aye: Moody, DeBolt, Appel, Blair, Martinez and Porter.  
Voting aye: 6 ayes, 0 nays, 1 absent.
- Report No. 09-67**      **Topographical Survey**  
Moody moved, and Blair seconded the motion, to accept the RB & Associates, Land Surveyors, Inc. proposal to survey the parcel next to Plano High School at a cost of \$6,795 with two stipulations that RB Associates provide the survey in an electronic format and that the district confirm that RB Associates is certifying the survey to the district, not the architect.
- Voting aye: Moody, Blair, Appel, DeBolt, Martinez and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.
- Report No. 09-68**      **Fundraising Application**  
DeBolt moved, and Martinez seconded the motion, to approve the fundraiser for the Karaoke Event at Plano High School.
- Voting aye: DeBolt, Martinez, Appel, Blair, Moody and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.
- Report No. 09-69**      **Policy Review**  
Blair moved, and DeBolt seconded the motion, to approve the following policies for a second reading and adoption: 6.170-AP1, 6.170-AP2, 6.170-AP3, 6.170-E1, 6.170-E2, 6.180, 6.200, 6.210, 6.220, 6.230, 6.235, 6.250, 6.280, 6.290, 6.300, 6.310 & 6.340.
- Voting aye: Blair, DeBolt, Appel, Martinez, Moody and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.
- Report No. 09-70**      **Reimbursement Resolution**  
Moody moved, and DeBolt seconded the motion, to Resolution Expressing Official Intent Regarding Certain Capital Expenditures to be Reimbursed from Proceeds of an Obligation to be Issued by Community Unit School District Number 88, Kendall County, Illinois. as presented, with a copy of said resolution to become part of the official minutes.
- Voting aye: Moody, DeBolt, Appel, Blair, Martinez and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**Report No. 09-71      Resolution Regarding Estimated Amounts Necessary to be Levied for Year 2008**

Blair moved, and Moody seconded the motion, to approve the Resolution Regarding Estimated Amounts Necessary to be Levied for the Year 2008, and set the levy hearing for Monday, December 15, 2008 at 7:00 p.m. with the public notice to be published on Thursday, December 4, 2008 in the Plano Record.

Voting aye: Blair, Moody, Appel, DeBolt, Martinez and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**Report No. 09-72      P.H. Miller Addition Update**

Dr. Walker and Mr. Runkle discussed progress with the P.H. Miller addition. A construction fence has been installed around the perimeter of the construction area and the footings, driveways and sidewalk have been excavated. Excavation for the bus drive on the east side of the property has also begun.

**VIII      BOARD COMMENTS**

- President Porter said he enjoys reading the building Board reports and the pictures are a great addition in the newsletters and on the website.
- Mr. Porter complimented everyone involved in the IMEA program at Plano High School. He said he heard the concert was outstanding.
- Vice President DeBolt said she really enjoyed the conference and hopes to implement some of the things she learned at the goal setting meeting in January.
- Member Blair said she also gained quite a bit of knowledge at the conference. She purchased some books relating to Board activities and invited Board members to check them out. They will be housed in the Administration Office. Mrs. Blair said she really enjoyed meeting people at the exhibit hall.
- Member Martinez agreed that the conference was very beneficial.
- Board Secretary Benoit announced that her daughter, Maggie, was chosen to represent Plano High School at the Bradley University Fresh-Soph Honor Band. She said the concert was fantastic. All band students who received special honors during the 2008-09 school year will come to a Board meeting in the spring in order to be recognized.

**IX      FUTURE BOARD OF EDUCATION AGENDA**

**X      EXECUTIVE SESSION**

Blair moved, and DeBolt seconded the motion, to go into executive session at 8:53 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District (5 ILCS 120/2(c)(1), as amended by P.A. 93-0057); to discuss student disciplinary cases ((5 ILCS 120/2(c)(9)); and to discuss the purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired (5 ILCS 120/2(c)(5)).

Voting aye: Blair, DeBolt, Appel, Martinez, Moody and Porter.  
Motion carried: 6 ayes, 0 nays, 1 absent.

**X     EXECUTIVE SESSION (cont.)**

Blair moved, and DeBolt seconded the motion to come out of executive session at 10:35 p.m.

Voting aye: Blair, DeBolt, Appel, Martinez, Moody and Porter.

Motion carried: 6 ayes, 0 nays, 1 absent.

**XI    ADJOURNMENT**

Blair moved, and DeBolt seconded the motion, to adjourn the meeting at 10:36 p.m.

Voting aye: Blair, DeBolt, Appel, Martinez, Moody and Porter.

Motion carried: 6 ayes, 0 nays, 1 absent.

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James Porter, President  
Board of Education

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Kathryn Benoit, Secretary  
Board of Education