

PLANO COMMUNITY UNIT SCHOOL DISTRICT NO. 88
Minutes of Regular Board Meeting
Board of Education

The Board of Education of Plano Community Unit School District No. 88 met in regular session on Monday, October 22, 2007 at 7:00 p.m. at the Plano School District Administration Office.

I CALL TO ORDER

President Porter called the regular meeting to order at 7:00 p.m. Present for roll call were Appel, Blair, DeBolt, Heller, Moody and Porter. Member Flynn was absent. Others present were administrators Baker, Czyz, Heller, Johnson, Lantvit, Lucas, Patterson, Runkle and Superintendent Walker and Board Secretary Benoit. Office staff present: Jamie Wetzel.

II PLEDGE TO THE FLAG

III PUBLIC HEARING ON ADMINISTRATIVE COSTS

President Porter called to order the public hearing on administrative costs. Superintendent Walker said school districts are subject to a 5% administrative cap on increases in administrative costs. The School Board can waive this cap if the district ranks in the bottom quartile of the administrative costs in the State. Plano ranks 366 out of 394 and, therefore, may waive the administrative cap with a two-third vote of the Board. Dr. Walker then reviewed the 10 increase in administrative costs and explained they were largely due to the increase in medical costs for administrators.

Hearing no questions or comments from the audience or Board, President Porter closed the public hearing.

IV APPROVAL OF AGENDA

Appel moved, and Heller seconded the motion, to approve the agenda as printed. Voting aye: Appel, Heller, Blair, DeBolt, Moody and Porter. Motion carried: 6 ayes, 0 nays, 1 absent.

VI OPPORTUNITY FOR VISITORS TO SPEAK

The following visitors were present at the meeting: Dave Loux, Taylor Loux, Molly Gorzney, Josh Gorzney and Tammy McGinnis. Media representative Bob Costigan (WSPY) was present for the meeting.

VII CONSENT AGENDA

DeBolt moved, and Moody seconded the motion, to approve the consent agenda as printed:

A. Minutes

- *Budget Hearing, Regular Meeting & Executive Session – September 24, 2007*

B. Financial Statements, Bills & Payroll

Bills and Payroll, Financial Statements and Accounts Payable Checks #85793-86049 (void check #85971) and Payroll Checks #85634-85792, 86050-86213 (void checks #85756, 85757, 85758, 86055, 86098, 86171, 86182, 86183 & 86184).

C. PMA Reports

PMA monthly Report #592 (9/1/07-9/30/07).

D. Executive Session Tape Destruction

Approve the destruction of audio tapes of executive session minutes during March 2006.

Voting aye: DeBolt, Moody, Appel, Blair, Heller and Porter.

Motion carried: 6 ayes, 0 nays, 1 absent.

VI SUPERINTENDENT’S REPORT

Action Items

Report No. 08-53 Personnel Report

DeBolt moved, and Appel seconded the motion, to approve the personnel report as follows:

I. Notice of Intent to Retire:

- Denise LaVell – at the end of the 2009-10 school year

II. Resignation:

- Lindsey Heiden – Reading Instructional Aide, P.H. Miller School, effective 10/12/07

III. Employment:

- Jennifer Leden – Special Education Aide, Plano Middle School, \$10.00/hour, effective 10/3/07
- Freddie Robinson – Swing Shift Custodian, Plano High School, \$10.00/hour, effective 10/1/07

IV. Long Term Substitute:

- Jennifer Zuttermeister – Long Term Substitute for Shannon Warner, \$182.45/day

V. FMLA Leave Request:

- Nicole Kulbartz – Kindergarten Teacher, P.H. Miller School, effective approximately 11/5/07-1/7/08

VI. 2007-08 Plano Middle School Extra/Co-Curricular Assignments:

Sponsor/Coach	Activity	Year	Stipend
Mia Eddy	Student Council Sponsor	1	\$271.25
Christine Amm	Student Council Sponsor	1	\$271.25

VII. 2007-08 Plano High School Extra/Co-Curricular Assignments:

Sponsor/Coach	Activity	Year	Stipend
Elizabeth Tabler	Basketball Asst. Cheerleading Coach	1	\$1,395.00
Julie Alitto	Asst. Girls Basketball Coach	2	\$2,635.00
Nicole Collins	Assistant Girls Softball Coach	1	\$2,092.50
Susan Webb	Band	4	\$1,705.00
Patrick Stinson	Chorus	1	\$620.00
Susan Webb	Madrigals	4	\$1,085.00
Patrick Stinson	Madrigals	1	\$620.00
Patrick Stinson	Play 1	1	\$620.00
Patrick Stinson	Play 2	1	\$620.00
Patrick Stinson	Thespian Society	1	\$387.50
Patrick Stinson	Talent Show	1	\$387.50
Boni Felt	Art Club	4	\$852.50
Don Bibly	WYSE	4	\$155.00
Deb Chatman	National Honor Society	3	\$387.50
Jim Green	Student Council	4	\$930.00
Jen Jensen	Asst. Student Council	3	\$465.00
Kristin Gazdziak	Scholastic Bowl	2	\$232.50
TBA	Scholastic Bowl		
Christine Burgin	Yearbook	3	\$930.00
Nicole Collins	Journalism	1	\$542.50
Laurel Mateyka	Ecology Club		Volunteer
Sandy Bain	Future Educators of America		Volunteer
Anne Hutchison	Future Educators of America		Volunteer
Jim Green	Math Contest	4	\$155.00

John Chernick	Math Contest	4	\$155.00
Laurel Mateyka	SLIP		Volunteer
Carol Pillsbury	Senior Class Sponsor	4	\$775.00
Lisa Esmond	Asst. Senior Class Sponsor	2	\$232.50
Jennifer Cave	Junior Class Sponsor	4	\$1,085.00
Nicole Cromwell	Asst. Junior Class Sponsor	3	\$542.50
Sandy Bain	Sophomore Class Sponsor	4	\$465.00
Don Bibly	Asst. Sophomore Class Sponsor	4	\$387.50
Lisa O'Brien	Freshman Class Sponsor	2	\$310.00
Karen Franks	Asst. Freshman Class Sponsor	1	\$155.00

Voting aye: DeBolt, Appel, Moody, Blair, Heller and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

Report No. 08-54 **FY07 Audit Report**

Ed Marso, partner from Wermer, Rogers, Doran & Ruzon, LLC, reported that the FY07 audit for Plano Community Unit School District had gone very well. He said he was impressed with the attention to detail they found while preparing the audit. He said the financial condition of the district does not look too good, but that is because the district did not receive the first installment of property taxes prior to June 30, 2007.

He recommended that the district hire a firm to prepare an inventory of capital assets. Mr. Marso said he was always available to answer questions from the Board or administration.

Blair moved, and Appel seconded the motion, to approve the 2006-07 (FY07) audit report.

Voting aye: Blair, Appel, DeBolt, Heller, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

Report No. 08-52 **Student Resolutions**

Board members read resolutions for golfers Taylor Loux and Josh Gorzney for their golf accomplishments.

DeBolt moved, and Heller seconded the motion, to approve the golf resolutions as read, with a copy of said resolutions to become part of the official minutes.

Voting aye: DeBolt, Heller, Appel, Blair, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

Report No. 08-55 **Ten Year Life Safety Study**

Mark Miller from Concept 3 Architects was present and reviewed the Ten Year Life Safety Survey. He said the ten year life safety surveys were required to give assurances that schools are following codes. He said the walk through was held in April 2007 and reviewed the recommendations for P.H. Miller, Centennial and Plano Middle Schools. The High School did not require any work, because this was included in the renovation component.

Report No. 08-55

Ten Year Life Safety Study (cont.)

Mark Miller explained that the work would be completed over the summer in 2-3 months. There was discussion about the costs to air condition the three schools. The mechanical work includes the equipment to allow for the addition of the air cooled chillers. Board members agreed to write the life safety application with the Priority A (immediate) items and amendments items under Priority B (within five years.)

Appel moved, and Moody seconded the motion, to file the Application for Approval of the Ten Year Safety Survey Report with the Regional Superintendent of School and the Illinois State Board of Education.

Voting aye: Appel, Moody, Blair, DeBolt, Heller and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

Report No. 08-56

Red Ribbon Week Proclamation

Blair moved, and Moody seconded the motion, to approve the Red Ribbon Week proclamation as read, with a copy of said resolution to become part of the official minutes.

Voting aye: Blair, Moody, Appel, DeBolt, Heller and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

Report No. 08-57

Administrative Cap

Appel moved, and Heller seconded the motion, to waive the 5% administrative cap for the FY08 district budget and approve the resolution, with a copy of said resolution to become part of the official minutes.

Voting aye: Appel, Heller, Blair, DeBolt, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

Report No. 08-58

Fundraising Contract

Heller moved, and Blair seconded the motion, to approve the fundraising contract with Genesis (Middle School).

Voting aye: Heller, Blair, Appel, DeBolt, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

Report No. 08-59

Award High School Furniture Bid

DeBolt moved, and Moody seconded the motion, to award the High School addition furniture bid to Frank Cooney Company of Elk Grove Village, IL in the amount of \$363,905.66.

Voting aye: DeBolt, Moody, Appel, Blair, Heller and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

Report No. 08-60

Award Van Bid

Appel moved, and Blair seconded the motion, to award Ron Westphal, Inc. the bid of \$16,784.56 for a 2007 Uplander to be used for special route transportation.

Voting aye: Appel, Blair, DeBolt, Heller, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

Report No. 08-61

Approve Bus Lease Agreement

Moody moved, and Blair seconded the motion, to approve the Bus Lease Agreement with Midwest Transit for the purchase of a new 71-passenger bus.

Voting aye: Moody, Blair, Appel, DeBolt, Heller and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

For Information

Report No. 08-62

Fall Housing Reports

Superintendent Walker reviewed the fall housing reports for the past six years. The fall housing numbers have increased from 1,895 to 2,236 in the past year. Vice President DeBolt commented that the out-of-district placements more than doubled in the past year. Dr. Walker said she would follow-up with Pat Gillen, Kendall County Special Education District Coordinator for Plano.

Report No. 08-63

School Report Cards

The principals presented their school report cards to the Board. These will be made available on the district website on or before October 30th as mandated. School report card data will be reviewed at the Board of Education goal setting meeting on November 5, 2007 at 5:30 p.m.

Report No. 08-64

Transition and Land/Cash Ordinance Revision Progress

Dr. Walker reviewed the outline presented to the City Council at their meeting on October 15, 2007. The next meeting with the City is scheduled for November 13th. Transition and land/cash ordinance revisions will be on the City Council meeting agenda for November 19, which is the same night as our next Board meeting.

President Porter announced that the regular Board of Education meeting for November 19, 2007 will begin at 6:00 p.m. and the meeting will adjourn around 7:00 p.m. and reconvene at City Hall.

Report No. 08-65

Tri-Conference Update

Board Secretary Benoit reviewed the reservations which have been made for the IASB/IASA/IASBO Joint Conference to be held in Chicago from November 16-18, 2007.

Report No. 08-66

Growth Committee Update

Dr. Walker updated the Board on the progress of the Growth Committee meetings. She said the group has had some very good conversation about the growth requirements of the district. They will meet again on November 6 and should bring some ideas to the next Board meeting.

Report No. 08-67

High School Addition & Renovation Project Update

Dr. Walker said the Growth Committee members really enjoyed the tour of the High School addition and renovation project. Bill Johnson said that he feels Mark Miller has done a tremendous job on the High School project; he really anticipates the needs of the students, staff and community.

The ceiling tile has been installed throughout and all interior doors have been installed, but there is no glass. A meeting will be held to set a timeline for the occupation of the new construction area. Most of the areas are approximately three weeks ahead of schedule in the south portion. The northern portion may be ahead 1-2 months, but the new gym area may be behind schedule. The auditorium should be complete around the end of March.

Report No. 08-68

Emily G. Johns School Construction Update

Tony Baker reported that the ball diamonds are shaping up. The rain has held the grass grow in the play areas. Computer controls need to be installed in order to check the humidity and temperature levels at Emily G. Johns School. This is really the only remaining problem at the school. A portion of the mechanical contractors retainer will be held until these issues are resolved.

Report No. 08-69

District Athletic Director Report

Board members reviewed Mr. Schmidt's written report. Two cross country runners have advanced to Sectionals: Karson Greiter and Mike Mickelson. PYAA coaches will be meeting on October 27th with the middle and high school coaches to discuss the feeder programs.

Report No. 08-70

Administrator's Board Reports

Mr. Runkle talked about the P.H. Miller Character Counts assembly, report cards, the successful book fair and the Adopt-a-Classroom project.

Miss Lantvit announced that BP is donated \$500 to the Centennial School technology account. This will be put toward the United Streaming program, which is an educational video website. The school had a very successful Character Counts assembly called Character Magic.

Report No. 08-70 Administrator’s Board Reports (cont.)

Tony Baker said Emily G. Johns had a successful book fair. On Wednesday, Storyteller Rick Johnson will host assemblies and talk about Emily G. Johns, the educator, and character education. He introduced “Jaguar Spot,” which is similar to the Middle School “Tiger Paw” positive reinforcement program. He thanked PATT for helping with their activity fund.

Member Appel passed along thanks from PATT for the schools’ support of their fundraising project. He said PATT is looking forward to supporting the schools with the funds they raised.

Wayne Czyz passed around a copy of the Middle School 2006-07 yearbook. The Student of the Quarter breakfast will be held on October 30th and Board members and administrators are invited to attend. The DARE Fun Fair will be held at the Middle School on October 27th. Kaitlyn Christenson will attend the IMEA Festival on November 3rd and the Fine Arts Night was a great success.

Bill Johnson said the High School Career Fair would be held on November 7th. He talked about graduation and said a date should be set as early as possible. Mr. Johnson agreed to survey the senior parents regarding the following dates: Friday evening, May 30th, Saturday afternoon, May 31st or Sunday afternoon, June 1st.

Steve Lucas was pleased to announce that the high school ADA of 95.5% is above the State average. Students are still getting acclimated to the earlier start time and tardies are up slightly. He and Mr. Johnson are meeting students at the door in the morning and tardies are decreasing thanks to this effort.

Bill Johnson said that teachers are required to keep PowerSchool grades updated on a weekly basis.

Mrs. Patterson thanked Beth Ellis and Jon Runkle for their work on the Preschool for All grant. The DLT Committee has been discussing staff wants and needs. During the School Improvement Day on October 24th, there will be MAP, Read Naturally and PLC Training. RtI Training continues as the district prepares to implement the RtI model of student support required by the State by 2010. There has been good response to the bilingual parent meetings.

IX BOARD COMMENTS

- Member Appel said he was pleased to see there was progress on the Administration Office parking lot lights.
- President Porter congratulated everyone associated with the Reaper football team.

X FUTURE BOARD OF EDUCATION AGENDA

- Vice President DeBolt recommended that the Policy Committee meet to review policies that need to be revised.
- Member Blair asked how the district was handling the State mandated “moment of silence.” Dr. Walker said the principals will be discussing the mandate at their upcoming Administrator’s meeting. Mr. Runkle has asked parents to discuss this time with their students, so they know how to respond during this period of time. The Middle and High Schools have paired this time with the morning pledge of allegiance. Administrators and staff should discuss this time with students in an age appropriate manner.

XI EXECUTIVE SESSION

DeBolt moved, and Moody seconded the motion, to go into executive session at 9:55 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District (5 ILCS 120/2(c)(1), as amended by P.A. 93-0057), the purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired (5 ILCS 120/2(c)(5)), and matters relating to individual students (5 ILCS 120/2(c)(10)).

Voting aye: DeBolt, Moody, Appel, Blair, Heller and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

DeBolt moved, and Moody seconded the motion to come out of executive session at 11:18 p.m.

Voting aye: DeBolt, Moody, Appel, Blair, Heller and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

XII ADJOURNMENT

Heller moved, and Appel seconded the motion, to adjourn the meeting at 11:19 p.m.
Voting aye: Heller, Appel, Blair, DeBolt, Moody and Porter.
Motion carried: 6 ayes, 0 nays, 1 absent.

James Porter, President
Board of Education

Kathryn Benoit, Secretary
Board of Education